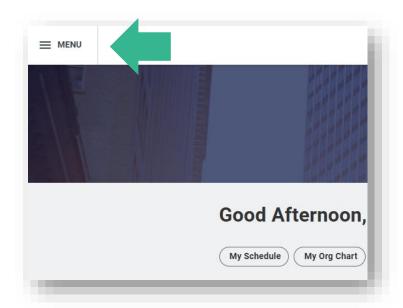
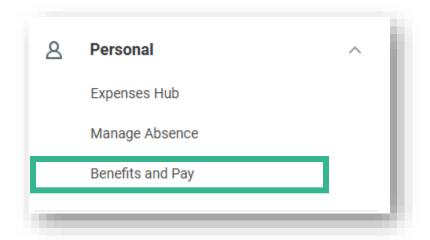


## **Finding Your Payslips**

Step 1: From the Workday homepage, click on Menu



Step 2: From the Menu, click on the Personal dropdown and select Benefits and Pay









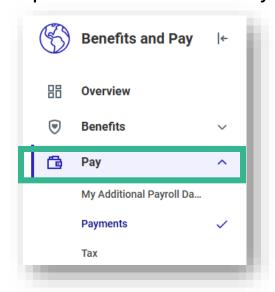








Step 3: From the Benefits and Pay menu, click the Pay dropdown and select Payments



**Step 4:** Scroll down on the **Payroll Hub page** until you reach **Payslips.** From here, you can view or print your last 3 payslips

• To view or print more historical payslips, click **Print Multiple Payslips**. This will prompt you to enter a date range to view or print

