



Our Protocol for Stay-at-Home and Similar Orders

Over the last month, cities, counties, states, and provinces have issued varying directives for individuals and residents regarding stay-at-home, shelter-in-place, non-essential business closure, or other similar orders. **If an order is issued in your area, please follow the directives as they are issued, updated, and/or extended.** We are actively monitoring those orders and issuing corresponding communications to active candidates and active clients when applicable.

In accordance with these and similar directives, candidates on active assignments should check directly with their client managers and advise us of whether they have approved you to Work From Home (WFH). The ability for candidates to WFH will depend on the specific client and assignment and whether the client operates an essential business. Candidates should also understand and comply with the client company's specific policies and procedures surrounding COVID-19.

We realize that clients are addressing these same directives for their employees. If you are a client and have specific needs or questions regarding your Creative Circle freelancer or assignment, please reach out to your Account Executive. If you currently have a Creative Circle freelancer(s) on staff, we ask that you share your company's specific COVID-19 protocol with them.

We all realize the COVID-19 situation is unprecedented and we are committed to updating you as we get further information. Our Recruiters and Account Executives are working (remotely) to continue to serve our clients and candidates. We are only a phone call, email, or text away.

If you have COVID-19-related questions or concerns, please visit our [Health and Safety page](#) where we have additional information, recent communications, and a place to submit your question so it can be directed to the appropriate contact.

Thank you, and please stay safe.

Creative Circle
Digital + Creative Staffing